

LYTHE PARISH COUNCIL

MEETING, MONDAY 7 SEPTEMBER 2026, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers, and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To consider the accuracy of the minutes of 6 July 2026 meeting and approve if appropriate.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police report.
3.2	Planning applications to feedback to Authorities.
3.2.1	26/02849/FUL Ivy Cottage Teapot Hill Sandsend.
3.2.2	26/02850/LB Ivy Cottage Teapot Hill Sandsend.
3.3	Parish items to address*.
3.4	Traffic on East Row bridge.
3.5	gov.uk email and website addresses.
3.6	Replacement bench outside St Oswald's, sponsorship plaque.
3.7	Christmas trees, 2026.
3.8	Advertising signage on East Row footbridge pavement and railings.
3.9	Three benches outside the Pyman Institute, re-staining.
3.10	North York Moors Local Plan - Have your say, reply by 31/08/26*.
3.11	Potential parish projects. - Volunteers Fair at Lythe Village Hall. - Development of a Neighbourhood Plan. - General tidying/'housekeeping' around the Parish. - Benches. Installation or refurbish benches by expenditure or sponsorship.
3.12	Emergency bleed kits.
3.13	St Oswald's churchyard, consider financial contribution.
3.14	Hedge top cut requested on High Row, Sandsend.
4.0	To consider the following planning applications
4.1.1	26/02701/FUL 42 Meadowfields Sandsend. Rear single storey extension and changes to façade.
4.1.2	Application ref: HRN/2026/00295 Application for Hedgerow Removal Notice - Mulgrave Estate various locations.
4.1.3	LB/2026/00270 Wayside Cottage, High Street, Lythe*.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	None at agenda publication.

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5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)																		
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5.1.1	YLCA - White Rose Bulletin 3, 10, 24, 31 July, 7, 14, 21, 28 August 2026*. - Law & Governance bulletin, July 2026*. - Resolutions invited for consideration at the YLCA Joint Annual Meeting by 25/09/26. - New pay scales 2026/7*.																		
5.1.2	NYC, INCLUDING PARISH LIAISON - Welcome to the latest council news from North Yorkshire 30/07/26*. - Polling District Review Consultation, ends 12/10/26*. - New consultation Neighbourhood Plan Submission Consultation comment by 28/09/26. 'On Your Patch' Newsletter 17/08/26*. - Parish Precept Arrangement Letter*. - Installation of new parking payment machines across North Yorkshire*.																		
5.1.3	NYMNPA Restoring Nature Conference 2026 Friday 18 September 2026 at Kirby Misperton Village Hall*.																		
5.1.4	Lythe School, Christmas Fair, 20/11/26.																		
5.1.5	York and North Yorkshire Combined Authority Local Transport Plan Consultation*.																		
5.2	Correspondence for information (excluding financial matters included in 7.0)																		
5.2.1	NYC, INCLUDING PARISH LIAISON - Parish updates, July, August 2026*. - Update on call for sites map *.																		
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk																		
	Councillor vacancy.																		
7.0	To receive information on financial matters, approve spend and resolve further action on ongoing issues																		
7.1	Balance of accounts @ 02/09/26																		
7.1.1	<table><tr><td>Savings</td><td>£10,218.78</td><td></td></tr><tr><td>Current</td><td>£0.05</td><td></td></tr></table>	Savings	£10,218.78		Current	£0.05													
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7.4	Invoices, processed. As above.																		
7.5	Invoices for approval:																		
7.5.1	- At agenda publication. £8.25, Lythe Village Hall, July hire.																		
7.5.2	Post agenda publication.																		
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting																		
9.0	To confirm the details of the next meeting																		
	To confirm the next meeting as Monday, 5 October 2026, 18:30, Lythe Village Hall.																		
	 J A Clark, Clerk to the Council																		

*Circulated via email. Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.gov.uk

Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service