LYTHE PARISH COUNCIL
MEETING, MONDAY 2 NOVEMBER 2026, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers, and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	**Councillor Issues**
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors • To receive and note apologies from councillors who are unable to attend the meeting. • To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	**Minutes of meetings**
2.1	To consider the accuracy of the minutes of 5 October 2026 meeting and approve if appropriate.
3.0	**To receive information on the following ongoing issues and resolve further actions**
3.1	Police report.
3.2	Planning applications to feedback to Authorities.
3.2.1	None.
3.3	Parish items to address*.
3.4	Traffic on East Row bridge. - concrete sets reset. - installation/refreshment of white lines by NYH at the entrance/exit to ME car park. - Installation of two signs, one on Brewery Land, the other near the wooden footbridge. - Relocation of waste bin, from on the bridge to near the wooden footbridge. - NYH plans to prevent further incidents, including any restriction of vehicles above 7.5 tons.
3.5	gov.uk email and website address.
3.6	Replacement bench outside St Oswald's, sponsorship plaque.
3.7	Christmas trees, 2026. - Agreement of costs and order/delivery. - Tree stands. - Sandbags, sourcing. - Lights, agreement on costs and additional sets if required. - Lythe CofE school involvement. - Installation – when, who. - Initial lighting dates/times. - Details of Christmas carols around the trees – Lythe, Sandsend.
3.8	The Pyman Institute, poor state of outside paintwork.
3.9	Potential parish projects. • Volunteers Fair at Lythe Village Hall. Saturday 12 June 2027. • Benches. Installation or refurbishment of benches by expenditure or sponsorship.
3.10	• North Yorkshire Local Plan: Scoping Consultation and Engagement Strategy, TEAMS briefings*.
3.11	St Oswald's churchyard, financial contribution.
3.12	Hedge top cut, High Row, Sandsend.
3.13	Councillor vacancy, revised poster and display areas.
3.14	Completion of public convenience survey*.
3.15	NYMNPA Invitation: Parish Council Training Event - 22 October 2026, Helmsley or via TEAMS*. CANCELLED.

ITEM	SUBJECT
4.0	**To consider the following planning applications**
4.1.1	DCPARISH 26/04921/FUL, Proposed embankment stabilisation works, comprising of gabion baskets. Field At 485892 512723 The Valley Sandsend*.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	26/02850/LB, Ivy Cottage, Teapot Hill, Sandsend. Application for listed building consent for the demolition of existing single storey side extension. Construction of new two storey side extension and minor alterations. **Permission be granted** subject to conditions
4.2.2	26/02849/FUL, Ivy Cottage, Teapot Hill, Sandsend. Application for listed building consent for the demolition of existing single storey side extension. Construction of new two storey side extension and minor alterations. **Permission be granted** subject to conditions
4.2.3	25/04460/LB, Estbek House, East Row, Sandsend. Alteration to boundary wall and gate piers to form vehicular access. Alterations to front steps and railings, replacement of existing signage and removal of external lighting on front of Estbek House. **Permission be refused**.
4.2.4	25/04458/FUL, Estbek House, East Row, Sandsend. Alteration to front boundary wall to create vehicular access, provision of turntable for parked cars, landscaping of courtyard, alterations to steps and railings and alterations to signage and lighting. **Permission be refused**.
4.2.5	25/04459/ADV, Estbek House, East Row, Sandsend. Installation of new signage. **Permission be granted** subject to conditions.
5.0	**Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)**
5.1	**Correspondence requiring decisions**
5.1.1	YLCA
	• White Rose Bulletin 2, 9, 16, 23 October 2026*.
5.1.2	NYC, INCLUDING PARISH LIAISON
	• Have Your Say on North Yorkshire Council's Budget: Let's Talk Money 2026. Respond by 26/11/26*.
	• North Yorkshire Local Plan new consultation, comment by 7 December 2026*.
	• YLCA Joint Annual Meeting Saturday 7 November 2026, Drax*.
	• North Yorks Street Trading Policy Review: Initial Consultation, respond by 01/12/26*.
5.1.3	NYMNPA
	• Northern England Dark Skies Alliance (NEDSA) Conference, 19/20 November 2026, York. Book place by 30/10/26*.
5.1.4	Parish Clerk/Responsible Financial Officer, resignation*. Discuss/agree replacement plan.
5.2	**Correspondence for information (excluding financial matters included in 7.0)**
5.2.1	NYC, INCLUDING PARISH LIAISON
	• Parish Liaison: Parish Update October 2026*.
6.0	**To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk**
6.1	Abandonment of copper lines by Openreach.
7.0	**To receive information on financial matters, approve spend and resolve further action on ongoing issues**
7.1	Balance of accounts @ 27/10/26

7.1.1	Savings	£12,404.07
	Current	£0.05

7.2 Money received

	£26.97	Free postage for Christmas tree stands, transfer back to current account.

7.3 Money paid

	£137.97	Premier Netting, 3 Christmas tree stands (no postage).
	£500.00	Lythe Parochial Church Council, contribution towards church yard maintenance.
	£1464.80	Clerk's salary.
	£366.20	Clerk's tax.
	£54.98	Premier Netting, 1 Christmas tree stand plus postage.
	£76.74	Defib4life, defibrillator, replacement pads.
	£20.15	Lythe Village Hall, hire, September 2026.

ITEM	**SUBJECT**
7.4	Invoices, processed. As above.
7.5 7.5.1 7.5.2 7.6	Invoices for approval: • At agenda publication. - None. • Post agenda publication. Clerk's salary and payment of 6 months salary for April – September 2026.
7.7	To discuss and agree Parish precept 2027/8.
8.0	**To notify the Clerk of matters for inclusion on the agenda of the next meeting**
9.0	**To confirm the details of the next meeting**
	As Monday, 7 December 2026, 18:30, Lythe Village Hall
	….. J A Clark, Clerk to the Council

*Circulated via email. Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.gov.uk

Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service